

APRIL 2023

ELTS Staff In-Office Schedule

main office closed Fridays, all staff work remotely - schedules may change as necessary

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3 Melinda	4 Melinda	5  Kerry  Ciera Diana	6 Kerry Melissa	7	8
	Melissa	Melissa		Diana		
	Julie	Julie				
	Ciera	Ciera				
	Diana	Diana		Diana		
	Xavier			Xavier		
9	10 Melinda	11 Melinda	12  Kerry  Julie Diana	13 Melinda Kerry Melissa	14	15
	Melissa	Melissa		Diana		
		Julie				
	Ciera	Ciera		Ciera		
		Diana		Diana		
16	17 Melinda	18 Melinda	19  Kerry  Ciera	20 Melinda Kerry Melissa	21	22
	Melissa	Melissa		Diana		
	Julie	Julie				
	Ciera	Ciera				
	Diana	Diana		Diana		
	Xavier			Xavier		
23	24  Melissa  Ciera  Xavier	25 Melinda	26 Melinda Kerry Julie Ciera Diana	27 Melinda Kerry Melissa Julie	28	29
		Melissa		Diana		
		Ciera		Ciera		
				Diana		
		Xavier				

MAY 2023

**ELTS Staff In-Office Schedule**

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SUN	MON	TUE	WED	THU	FRI	SAT
30	1 Julie Ciera Xavier	2 Melinda Melissa Julie Ciera Diana	3 Kerry Ciera Diana	4 Melinda Kerry Melissa Diana Xavier	5	6
7	8 Melinda Julie Ciera Xavier	9 Melinda Melissa Julie Ciera Diana	10 Kerry Ciera Diana	11 Melinda Melissa Diana Xavier	12	13
14	15 Melinda Julie Ciera Xavier	16 Melinda Melissa Julie Ciera Diana	17 Kerry Ciera Diana	18 Melinda Kerry Melissa Diana Xavier	19	20
21	22 Melinda Ciera Xavier	23 Melinda Melissa Julie Ciera Diana	24 Kerry Julie Ciera Diana	25 Melinda Kerry Melissa Diana Xavier	26	27
28	29 <b>HOLIDAY</b> <b>Memorial Day</b>	30 Melinda Melissa Julie Ciera Diana	31 Kerry Ciera			

JUNE 2023

**ELTS Staff In-Office Schedule**

main office closed Fridays, all staff work remotely - schedules may change as necessary

SUN	MON	TUE	WED	THU	FRI	SAT
				1 Melinda Kerry Melissa  Diana Xavier	2	3
4	5 Melinda  Julie Ciera  Xavier	6 Melinda  Melissa Julie Ciera Diana	7  Kerry  Ciera Diana	8 Melinda Kerry Melissa  Diana Xavier	9	10
11	12 Melinda  Julie Ciera  Xavier	13 Melinda  Melissa Julie Ciera Diana	14  Kerry  Ciera Diana	15 Melinda Kerry Melissa  Diana Xavier	16	17
18	19 <b>HOLIDAY Juneteenth</b>	20 Melinda  Melissa Julie Ciera	21  Kerry  Julie Ciera	22 Melinda Kerry Melissa  Xavier	23	24
25	26 Melinda  Julie Ciera  Xavier	27 Melinda  Melissa Julie Ciera Diana	28  Kerry  Ciera Diana	28 Melinda Kerry Melissa  Diana Xavier	30	